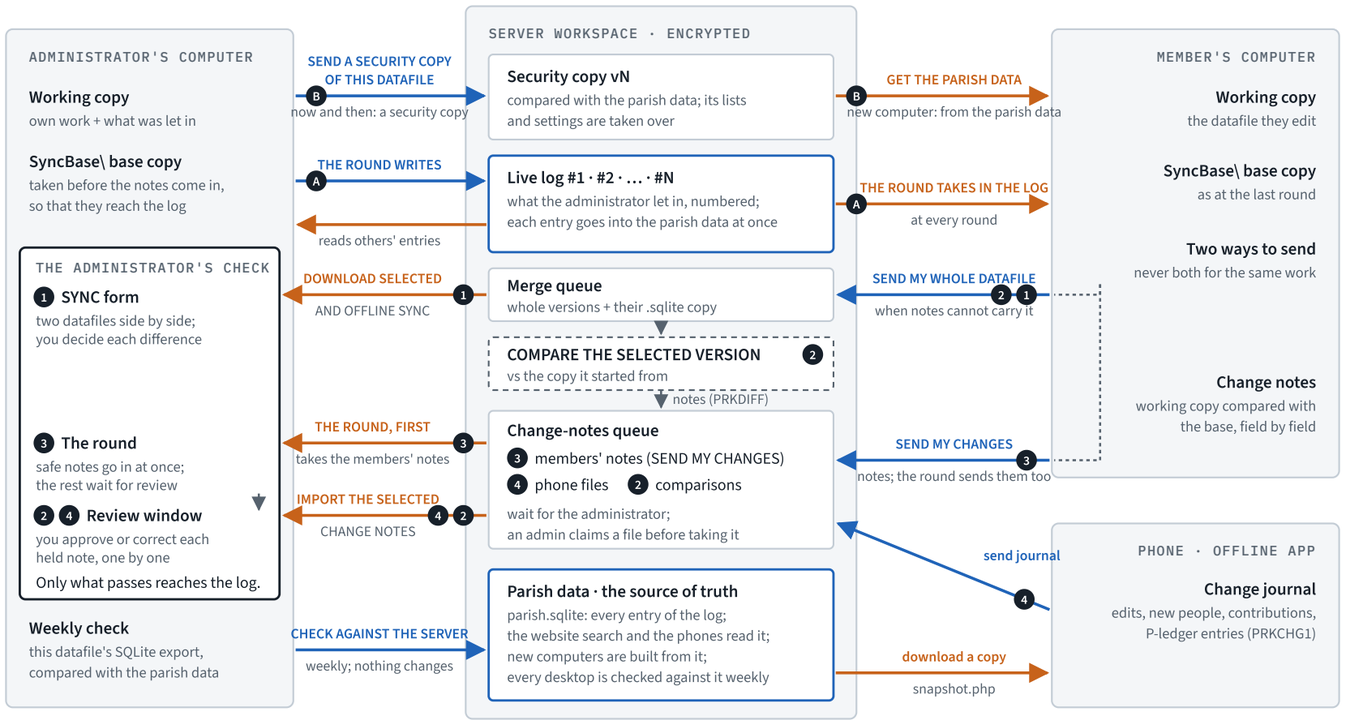
How a change travels in Parish Record Keeper

Live sync, the standard. The administrator lets work in: an administrator's round takes in what the members proposed and writes the result to the live log. The server writes every entry into the parish data - the source of truth, which the online search and the phones read - and every computer takes the log in at its next round. Whole datafiles an administrator sends are security copies.

SERVER SYNC · WORKSPACE DATA
LIVE SYNC · OCTOBER 2026

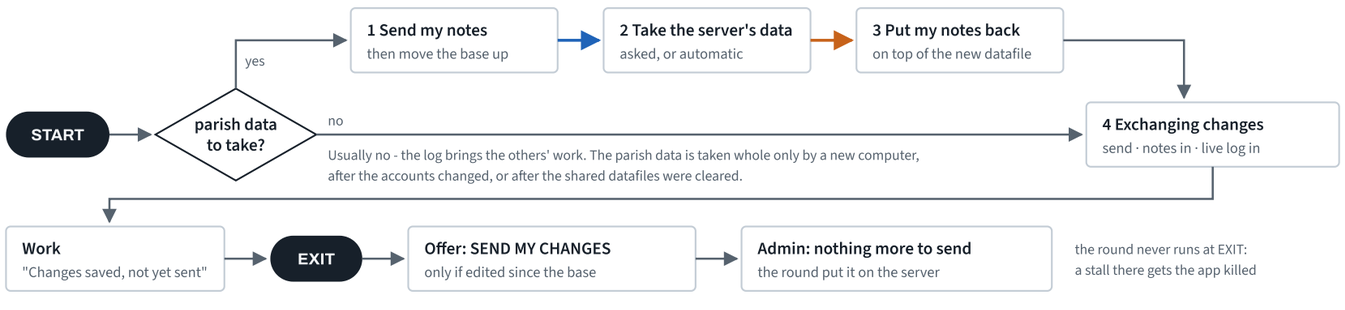
1 Who sends what, and where it waits

goes out to the server — comes back from the server — a step on the server



Administrator on the left, members and phones on the right. 1 2 3 4 the ways work goes in, each through the administrator's check: 1 and 2 carry a whole datafile (SYNC form, or compared on the server), 3 carries change notes, 4 a phone's journal. A B the ways it comes back: the live log at every round, and for a new computer a datafile built from the parish data.

2 One working session, from START to EXIT



Sending before taking the parish data means no unsent work is lost. Every round sends and takes in the live log; an administrator's also takes the members' notes in first.

3 The coloured bar: one state, one button

COLOUR	MEANS	PRESS
Green	In step	`no button; just work`
Blue	You changed things the others lack	`member: SEND MY CHANGES NOW` `administrator: SEND MY CHANGES TO THE TEAM`
Green (live)	In step with the parish data on the server	`no button; administrator: SEND A SECURITY COPY now and then`
Orange	The others' work is waiting	`member: TAKE IN THE LOG` `administrator: BRING IN`
Blue + orange	Both at once	`member: SEND MINE, TAKE IN THE LOG` `administrator: BRING IN`
Purple	Only the whole datafile can carry it	`member: SEND MY WHOLE DATAFILE` `administrator: SEND THE WHOLE DATAFILE (it replaces the parish data)`
Grey	Cannot tell, or nothing sent yet	`SIGN IN, or send the first security copy`

No button means nothing to do; REFRESH looks again, EXCHANGE CHANGES NOW syncs by hand. Clashed changes show REVIEW SYNC CONFLICTS.

4 What happens to each kind of change note

NOTE	ADMINISTRATOR'S ROUND (MEMBERS' NOTES)	LIVE LOG (EVERY COMPUTER, THE SERVER)	REVIEW WINDOW
Edits of persons, baptisms	applied; both changed: money = conflict, text = later edit	applied	after review
Ledger rows, card areas	applied; changed on both sides = conflict	applied	applied
New families, baptisms, card moves	applied (a question: review)	applied	applied
Deleted persons or baptisms	for review	applied (sync.log)	one by one
Phone notes	not taken	-	can be corrected first

"Filed for review" means written to the Sync conflicts folder; the data is not touched.

5 The rules that keep it consistent

One log, one truth
Administrators' rounds write the log; each entry goes into the parish data at once. Every computer takes it in, deletions too.

Members propose, the administrator lets in
Notes or the whole datafile, never both. Deletions and clashes wait for review.

Purple means whole file
After repairs that change how records are identified, notes are refused.

Whole datafiles are security copies
Compared with the parish data; lists and settings taken over. A new computer's datafile is built from the parish data.

Send before take
Taking the parish data sends your unsent work first and puts it back afterwards.

Checked every week
Each desktop is compared with the parish data: CHECK AGAINST THE SERVER.